



## **Trustees Annual Report 2018-2019 – to year ending 5<sup>th</sup> April 2019**

*Raising the status of families after homicide and bringing the victim's voice into domestic homicide inquiries to build safer societies.*

AAFDA is a centre of excellence for reviews into domestic homicides and for specialist peer support. Working across England and Wales as a national charity, we provide emotional, practical and expert specialist advocacy and help for families after homicide, particularly domestic homicide. We also help agencies to improve their services for victims and to review homicides more effectively.

AAFDA was formed in April 2008 in memory of Julia and Will Pemberton, whose murders in 2003 prompted a huge inquiry exposing the difficulties families face in these circumstances. AAFDA's work raises the status of families after homicide, helping them to cope and to be able to contribute and influence statutory reviews and inquiries.

### **ACHIEVEMENTS 18/19**

#### **WORK WITH FAMILIES**

Our core work with families is providing them with expert and specialist advocacy and help after domestic homicide. In the year, 196 families were directly helped, benefiting at least 438 individuals. Our website is also a valuable resource, offering guidance to families and professionals.

In 2018/19, AAFDA extended its work, offering specialist and expert advocacy and peer support to families whose loved ones took their own lives or died in unexplained circumstances and where there is a history of domestic abuse. This is a growing cohort of families that are navigating statutory reviews including the Domestic Homicide Review and Inquest processes without any statutory funded support. AAFDA is ensuring that these families are offered the same level of support as they would be, had their loved ones been the victims of murder or manslaughter following domestic abuse.

AAFDA provided information, peer support, guidance, advice (including access to some free legal advice) and specialist and expert advocacy around Domestic Homicide Reviews (DHR), Serious Case Reviews (now Child Practice Reviews), Inquests, Mental Health Reviews, Independent Office of Police Conduct Investigations and in meetings with agencies such as Health, Police and Local Authorities.

#### **Example outcomes:**

- After lengthy and difficult negotiations with one Community Safety Partnership (CSP) following a domestic abuse related death, AAFDA persuaded the local area to upgrade the planned narrow local review to be a fully-fledged DHR providing more scope, depth and family involvement. This ensures the review will come under the scrutiny of the Home Office Quality Assurance Panel; this would not have been this case with the review initially proposed by the CSP.
- The best friend of the perpetrator and victim gave a completely different narrative of the nature and mental health difficulties of the perpetrator compared with the narrative of agencies. AAFDA suggested to the best friend he did a pen portrait of the offender and victim in order to redress the balance and then successfully advocated to overcome resistance to have this included in the review. This has changed the whole outlook of the report and highlighted the shortcomings of Social Services, enabling more learning.
- After working with an AAFDA advocate for a number of years through a very difficult and protracted review, one family said "we don't think we would have made it without our advocate".

## WORK WITH PROFESSIONALS

AAFDA has offered information, advice and guidance to a range of professionals over the course of the reporting year. This has included providing assistance via our comprehensive on-line resourcing medium and directly.

Example **outcomes**:

- With the help of AAFDA families, South Gloucestershire Community Safety Partnership has co-created a DHR Guide for Families bereaved by domestic homicide. AAFDA facilitated a workshop with 7 families in order that they could review and provide input to the draft guide. This will ensure that South Gloucestershire are providing resources to families that truly meet their needs following domestic homicide.
- As a result of a Serious Case Review and Mental Health Review, the family and AAFDA advocate held meetings with the Mental Health Trust and as a result the Trust now has a policy that addresses the needs of those clients who have learning difficulties and to recognise the individuals who know the client the most and to update and involve them in decision making.

## NATIONAL AND INTERNATIONAL INFLUENCE ON POLICY AND PRACTICE

### INTERNATIONAL INFLUENCE

AAFDA's CEO, Frank Mullane, was confirmed as a key note speaker at the European Conference on Domestic Violence in Oslo in September 2019. AAFDA's Operations Manager, Sarah Dangar, also had an abstract accepted to present, at the same conference, a workshop on Domestic Homicide Reviews following domestic abuse related suicides and unexplained deaths.

CEO Frank Mullane was invited to speak in Portugal and Ireland later in 2019 to lend his expertise to countries whose development of domestic abuse related deaths is in a nascent stage.

## TRAINING, WORKSHOPS, PRESENTATIONS

### Delivered three two-day courses training professionals to Chair Domestic Homicide Reviews:

Feedback from a delegate following Domestic Homicide Review (DHR) Chair training:

*"What brilliant training! Thanks so much for a very thought-provoking couple of days. I particularly liked how family focused it was and has made me re-think families in all my work, not just SCRs [Serious Case Reviews]. On reflection I am wondering about practitioner involvement and as a Chair how to make sure their voice is heard and not filtered by the organisation."*

**Designed and delivered a number of bespoke workshops, events and presentations to local areas to improve their statutory review practice. Examples include:**

- Bradford Regional Learning Event: The first regional event that AAFDA has hosted in the North of England with the aim of sharing best practice in Domestic Homicide Reviews. It was well attended with 48 delegates. Feedback from the event was overwhelmingly positive with 83% rating the event as 'Excellent' and the remaining 17% rating the event as 'Good'.
- Training to NHS practitioners on recognising domestic abuse.
- 16 days of action conferences – CEO gave key note addresses in Hertfordshire, Thames Valley, Kent and Buckinghamshire.

- Presented and delivered training to several audiences of public protection officials around the country including in the Thames Valley, Worcester, London and the South West.

Feedback from Bradford event –

- *“I feel reasonably experienced as an IMR [Independent Management Review] author but I thank you for allowing me the space to learn and refresh. I have regained my focus on the reason why I carry out these reports – The person and the family and to learn. The real-life stories have allowed me to come out of the process driven thinking back to humanity and humility; not many study days do this! The impact of the day for me is that I will pay attention to the life and lives behind my work. Really, truly, influential day. Many thanks”.*

Other feedback on AAFDA training events:

*“AAFDA training events are excellent and provide high quality information, stimulating debates and are focussed on the needs of the victims’ families and how they can enhance the learning. The attendance of victims’ families at training events reminds attendees of the impact of death resulting from domestic abuse. It is a poignant reminder that reviews have a responsibility and duty to victims via their families.”*

Additionally, AAFDA collaborated with other individuals and charities to deliver several ‘Making Families Count’ workshops to a number of NHS Trusts.



AAFDA Advocate Marie Englishby facilitating a workshop at AAFDA’s Bradford Domestic Homicide Review

## ANNUAL CONFERENCE

245 delegates including:

- 83 family members bereaved by domestic homicide
- 7 family speakers
- Chaired by Nicole Jacobs (now the first Domestic Abuse Commissioner for England and Wales)



## FEEDBACK FROM FAMILY SPEAKERS

*I just want to say a huge thank you again for giving me the opportunity to speak at your conference on Thursday. It was such a powerful event and I felt really lucky to be part of it. I’ve never been more glad to put my arms round my daughter when I got home!*

*“What an amazing conference. I can’t get over how well put together it was and you all did an amazing job. It was an honour to talk and it was so lovely to meet the other families and the professionals. A great platform. A big well done.”*

*“Your support in letting me speak means honestly so, so much, thank you very much again!”*

## FEEDBACK FROM DELEGATES

*"It was such a powerful experience, and I agree with a tweet that I read from David Challen, it should be mandatory for commissioners and MPs!"*

*"Personally, I detected a feeling of some optimism and that through the hard work of AAFDA things were changing, evidenced by the speakers from within the establishment and the talkers on the panel after lunch."*

*"Great day yesterday thank you. The effort and organisation a credit to your team."*

*"So much pain and devastation in one room. If tears were pounds coins...there would be enough money to hold the AAFDA conference on the moon and fly everybody there and back! I was fortunate to sit next to one of your crew at lunch. Her warmth and love was welcome. Thanks again for AAFDA, a vital means of support for so many."*

*"Thanks so much for having me there, it was so insightful and I met some amazing people."*

*"It was a remarkable, powerful and very special event and incredible achievement by all of you."*

*"As always, the conference was a real inspiration for me and the folks here at STADV."*

*"It was brilliant from a learning perspective, but it was so much more than that. The environment you created and the platform you gave people to talk about their loved ones, their experience, the awfulness and the positive things that have been able to achieve was truly remarkable. It blew me away. I looked around the room having heard another hideous description of a disrespectful, inadequate response to a beautiful and wonderful person and thought surely, SURELY we can come together and do something powerful."*

## PEER SUPPORT

### 'HEAR OUR VOICE' pilot

We facilitated three peer support events, two residential events in Devon and one peer support dinner on the eve of our annual conference.

16 families (33 family members) attended the residential events. These families had never had the opportunity to share their stories with other similarly bereaved families.



The third event, a dinner, enabled 44 families (73 family members), 10 AAFDA staff and some friends of AAFDA to come together. This was held the night before our annual conference in Swindon (March 2019). This was thought to be the largest gathering ever of families bereaved by domestic homicide.



Feedback from the residential events:

- 100% of survey respondents rated the event 'Excellent' or 'Very Good'
- When asked 'What did you like about the event?' families responded:
  - "Being able to connect with such wonderful families who I was able to talk to and know we have a connection and understanding of each other sadness"
  - "A chance to meet people who simply 'get it'. The event helped us to realise we are not on our own"
  - "Meeting with other people that understand the situation and how to make it possible for us to be able to talk about it"
  - "meeting other people who knew exactly where we've been emotionally it's an elite club no one wants to join"



- When asked if there was anything else, they wanted to share about the event, families said:
  - "This was a great opportunity to meet other families in the same position as ourselves and to be able to talk freely and openly this helped us and I am sure helped the other families this was a great idea and if done again will help more families on the path to try and get back to a normal life"
  - "Best therapy for grieving families"
  - "It was so good - the people the food the venue so nice to be away from the everyday worries that we all live with it was the fun of it we really relaxed over the weekend more please"
  - "just the medicine I needed"

## STAFF AND VOLUNTEERS

Demand for AAFDA's services continues to grow as does its reach.

We recruited one additional advocate (bringing the total to 7). This new advocate is an expert in children and adolescents and will be working in part on a new project that AAFDA is piloting in partnership with AVA (Against Violence and Abuse) in the financial year 2019/20. This work is specifically focussed on giving children, bereaved by fatal domestic abuse, a voice in Domestic Homicide Reviews. Whilst the Home Office statutory guidance calls for this, children are often left out of the process despite having vital information to offer that can help to transform the future response to all victims of Domestic Abuse.

This project involves focus groups with professionals working on reviews after fatal domestic abuse and direct work with families and children. The outputs of this project will include toolkits that will support professionals to give children voices in future reviews as well as training for Domestic Homicide Review Chairs.

We also recruited a Finance and Admin Officer to support the team and a Development Manager funded by a Home Office grant to embed advocacy in DHRs, a one-year project starting 6 April 2019.

Nine volunteers helped AAFDA in the year, including by directly helping families, providing legal advice, criminology expertise, research findings, help with the conference and administrative assistance.

AAFDA is delighted that CEO Frank Mullane was awarded an MBE in the New Year's Honours list 2018 for his services to families bereaved by domestic homicide. Additionally, Frank was invited to sit on the recruitment panel for the first Domestic Abuse Commissioner for England and Wales and also sits on the National Victims' Panel chaired by the Justice Minister.



## FEEDBACK FROM FAMILIES SUPPORTED BY AAFDA

*"Thank you for your wonderful support to our family both your visits at our home and vital assistance at the Courts." – Family bereaved by domestic homicide (DH)*

*"Thank you so much for co-ordinating all this and being on our side :) You're awesome." – Family bereaved by DH*

*"I'm glad we've got you because I couldn't do this otherwise" – Family bereaved by DH*

*"We were visited today by S (advocate) I would like to say how she threw out the process has shown my husband so much respect which is more than can be said for the chair and panel. My husband lost his daughter in a brutal way, he then had to face negativity from the chair and panel but S (advocate) has supported him threw everything, I would like to say Thank you to you S (advocate), and your organisation for giving families a voice" – Family bereaved by DH*

*"I just wanted to take a moment to show my appreciation for everything AAFDA have done for me and my family, especially the retreat and the conference today. Your charity has quite honestly been nothing short of a miracle. You have saved my life!" – Family member bereaved by domestic abuse related suicide who attended the second Hear Our Voice residential event, the peer support dinner and the conference itself*

## FEEDBACK FROM CHAIRS OF STATUTORY REVIEWS

*"There is no doubt that you, your team and your service make such a difference to the victims' families, I can see a huge gap in reviews that have not had your service." – DHR Chair and HO appointed Reader*

*"As a former commissioner and now independent chair, I have found that AAFDA's support for families has been invaluable to an effective review and I will always encourage your involvement."*

*"Perhaps selfishly, having AAFDA involved helps me do my core business. As well as guide my respectful communications with the family: you make sure that families stay central to the review; help keep me on time and focus and provide a specialist take on the report and its findings. You are a much-needed critical friend. Most importantly, a review needs to enable an un-fettered voice for bereaved families and, as chair, there have been times when this would not have been possible without AAFDA's help for both myself and the families concerned."*

## FINANCE

Income for 2018-19 was £367K and costs were £354K. AAFDA's primary funders were: The Home Office (£100K), the Ministry of Justice (£34K), Esmée Fairbairn (£47K), Victim Support (£40.5K, some income deferred into following year) and Henry Smith (£45K). A further £48K was generated through consultancy work, allowing AAFDA to create unrestricted reserves to strengthen the financial position. AAFDA undertakes regular strategic review to inform our fundraising strategy.

### Reserves Policy

AAFDA grew significantly amidst a very uncertain funding environment. Therefore, the Trustees considered future income and expenditure and the risks facing AAFDA and aimed for reserves to be between three and six months of the following year's forecast expenditure after designated funds. We are on target to sustain reserves in this range which ensures financial resilience and complies with the Charity Commission's guidance.

### Public Benefit Statement

The trustees have complied with their duty to have due regards to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. This includes, for example, being clear that the activities AAFDA undertakes are for the public benefit.

### Financial Review

AAFDA has prepared accounts on the accruals basis. They show a true and fair view.

	2018-19	2017-18
<b><u>Income</u></b>	<b>£</b>	<b>£</b>
Donations and Gift Aid	1,345	1,776
Grants	303,108	182,498
Speaking and Training Fees	47,986	33,231
Annual Conference	14,076	11,907
<b>Total Income</b>	<b><u>366,515</u></b>	<b><u>229,412</u></b>
<b><u>Revenue Expenditure</u></b>	<b>£</b>	<b>£</b>
Salaries and Caseworker Fees	194,575	144,692
Travel and Office Supplies	42,065	32,027
Other Home Office Advocacy Awareness Raising Costs	46,575	0
Annual Conference / Peer Support Sessions	29,141	17,879
Other	41,636	37,158
<b>Total Expenditure</b>	<b><u>353,992</u></b>	<b><u>231,756</u></b>
	<b>2018-19</b>	<b>2017-18</b>
<b><u>Balance Sheet</u></b>	<b>£</b>	<b>£</b>
Fixed Assets	0	0
Total Assets less Liabilities	149,377	136,854
Unrestricted Funds	124,377	121,854
Designated Funds	25,000	15,000
<b>Funds</b>	<b><u>149,377</u></b>	<b><u>136,854</u></b>

## CONSTITUTION AND ORGANISATIONAL STRUCTURE

AAFDA is an unincorporated association formed on 1 April 2008 (will become incorporated in 2020). It adopted an amended constitution on 23 July 2008 and became a registered charity on 19 September 2008.

### Governance and how AAFDA makes decisions

Our Board comprised of four trustees and includes a local authority strategic Violence Against Women and Girls lead and expert in the Criminal Justice Sector, a Safeguarding lead for a Clinical Commissioning Group, a Senior Health Advisor, and a specialist charity Lawyer.

The AAFDA Board met at least on a quarterly basis when the CEO and Operations Manager reported on the main aspects of the charity (work with beneficiaries, impact on victims, emerging issues, finance, strategic plan and operational performance and risk). The Board is aware of its responsibilities to identify and manage risk.

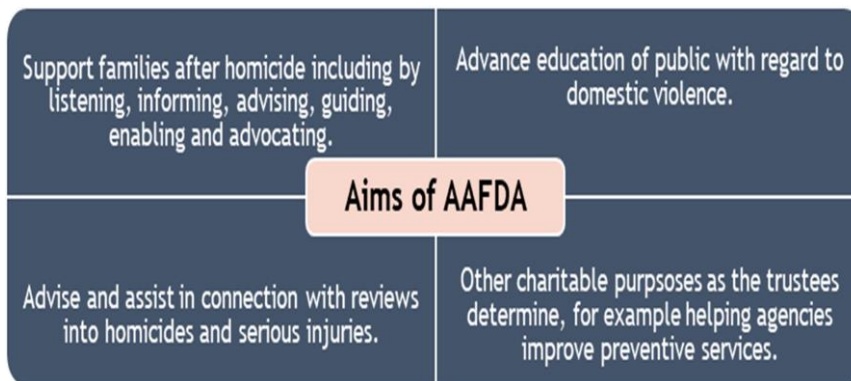
A risk management register is reviewed regularly by the CEO who raises any increases in risks and new risks with the Board. The trustees and CEO are in regular and frequent contact by phone and e-mail.

The Board complied with statutory obligations to submit Full Year Accounts, a Trustees' Annual Report and an Annual Return to the Charity Commission.

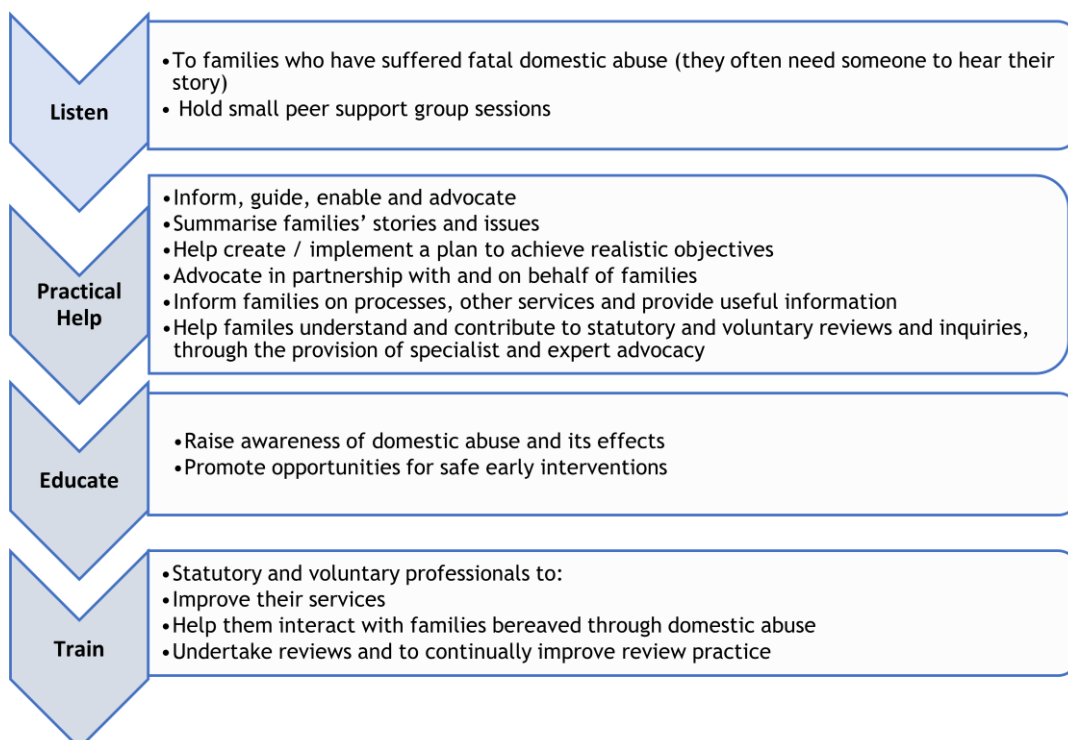
### Trustee Induction and Training

AAFDA's trustees are highly skilled professionals with great knowledge and experience in areas including domestic abuse, influencing public bodies and charity law. All new trustees are supplied with a copy of 'The Essential Trustee' provided by the Charity Commission and invited to discuss any queries with the Chair. The trustees receive no remuneration or other benefits.

#### Summary of Aims from the Constitution



#### Activities





## AAFDA DETAILS

### Charity Number

1125973

### Trustees in the year ending 5 April 2019

Cherryl Smith MBE                      Left June 2019

Heather Wilson

Samantha O'Sullivan

Liz Jones MBE

James O 'Sullivan

### AAFDA Patrons

Dame Vera Baird QC, Victims' Commissioner

Helen Grant MP for Maidstone and the Weald. Former Minister for Culture, Media and Sport

Anne Snelgrove, former MP for South Swindon

Julia Drown, former MP for South Swindon

### Address

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The logo for AAFDA (Advocacy After Fatal Domestic Abuse) features the acronym 'AAFDA' in a bold, white, sans-serif font. The letters are set against a dark blue background that has a subtle gradient and a glowing circular effect behind the text.

**AAFDA**

**ADVOCACY AFTER FATAL DOMESTIC ABUSE.**

**Charity No. 1125973**

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**Annual Accounts for the Period**

**6th April 2018 to 5th April 2019.**

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**ADVOCACY AFTER FATAL DOMESTIC ABUSE**  
**Charity No. 1125973**

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# Advocacy After Fatal Domestic Abuse

Charity No : 1125973

Annual accounts for the period 6th April 2018 to 5th April 2019

## Balance Sheet

	Unrestricted funds £	Restricted income funds £	Designated Funds £	Total this year £	Total last year £
<b>Fixed assets</b>					
Tangible assets (Note 6)	-	-	-	-	-
Investments	-	-	-	-	-
<b>Total fixed assets</b>	-	-	-	-	-
<b>Current assets</b>					
Stock and work in progress	-	-	-	-	-
Debtors (Note 7)	-	3,146	-	3,146	420
(Short term) investments	-	-	-	-	-
Cash at bank and in hand	124,377	229,239	25,000	378,616	185,165
<b>Total current assets</b>	124,377	232,385	25,000	381,762	185,585
<b>Creditors: amounts falling due within one year</b> (Note 7)	-	232,385	-	232,385	48,731
<b>Net current assets/(liabilities)</b>	124,377	-	25,000	149,377	136,854
<b>Total assets less current liabilities</b>	124,377	-	25,000	149,377	136,854
<b>Creditors: amounts falling due after one year</b>	-	-	-	-	-
<b>Provisions for liabilities and charges</b>	-	-	-	-	-
<b>Net assets</b>	124,377	-	25,000	149,377	136,854
<b>Funds of the Charity</b>					
Unrestricted funds	124,377			124,377	121,854
	-			-	-
		-		-	-
Designated funds (Note 8)			25,000	25,000	15,000
<b>Total funds</b>	124,377	-	25,000	149,377	136,854

These accounts have been examined independently and were approved by the trustees on 7th December 2019. Based on advice from the Charity Commission, signed copies are not ordinarily released into the public domain to prevent the signatures being re-used illegally. Signed versions are held by Advocacy After Fatal Domestic Abuse (AAFDA).

## Statement of Financial Activities

	Unrestricted funds £	Restricted income funds £	Designated funds £	Total this year £	Total last year £
<b>Incoming resources</b>					
<b>Incoming resources from generated funds :</b>					
Donations	1,345			1,345	1,776
Grants	23,529	279,579		303,108	182,498
Incoming resources from charitable activities	62,062			62,062	45,138
Other incoming resources				-	-
<b>Total incoming resources</b>	<b>86,936</b>	<b>279,579</b>	<b>-</b>	<b>366,515</b>	<b>229,412</b>
<b>Resources expended (Notes 3-5)</b>					
<b>Costs of Generating Funds :</b>					
Charitable activities	74,365	279,579		353,944	231,379
Governance costs	48			48	377
<b>Total resources expended</b>	<b>74,413</b>	<b>279,579</b>		<b>353,992</b>	<b>231,756</b>
<b>Net incoming/(outgoing) resources before transfers</b>	<b>12,523</b>	<b>-</b>		<b>12,523</b>	<b>- 2,344</b>
<b>Gross transfers between funds</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>	<b>12,523</b>	<b>-</b>	<b>-</b>	<b>12,523</b>	<b>- 2,344</b>
<b>Other recognised gains/(losses)</b>					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Gains and losses on investment assets	-	-	-	-	-
<b>Net movement in funds</b>	<b>12,523</b>	<b>-</b>	<b>-</b>	<b>12,523</b>	<b>- 2,344</b>
<b>Total funds brought forward</b>	<b>121,854</b>		<b>15,000</b>	<b>136,854</b>	<b>139,198</b>
<b>Transfer between funds</b>	<b>- 10,000</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>-</b>
<b>Total funds carried forward</b>	<b>124,377</b>	<b>-</b>	<b>25,000</b>	<b>149,377</b>	<b>136,854</b>

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## Notes to the accounts

### Note 1 Basis of preparation

*This section should be completed by all charities .*

#### 1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\*  Accounting Standards;
- or  Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act 1993.

#### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

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#### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

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## Notes to the accounts

### Note 2 Accounting policies

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

#### INCOMING RESOURCES

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>• the charity becomes entitled to the resources;</li> <li>• the trustees are virtually certain they will receive the resources; and</li> <li>• the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

#### EXPENDITURE AND LIABILITIES

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### ASSETS

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
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**POLICIES ADOPTED  
ADDITIONAL TO OR DIFFERENT  
FROM THOSE ABOVE**

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## Notes to the accounts

### Note 3 Details of certain items of expenditure

#### 3.1 Trustee expenses

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
0	1
TRAVEL	TRAVEL
£0	£161

#### 3.2 Fees for examination or audit of the accounts

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
£100	£100
None	None

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## Notes to the accounts

**Note 4**                      **Paid employees**  
*Please complete this note if the charity has any employees.*

**4.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	84,632	57,922
Employer's National Insurance costs	7,252	3,580
Pension costs	2,813	2,250
<b>Total staff costs</b>	<b>94,697</b>	<b>63,752</b>

During the year under review, no benefits-in-kind were made available to employees.

**4.2 Average number of full-time equivalent employees in the year**

	This year Number	Last year Number
The parts of the charity in which the employees work		
Fundraising	3	2
Charitable Activities	3	2
Governance	-	-
Other	-	-
<b>Total</b>	<b>3</b>	<b>2</b>

**4.3 Defined contribution pension scheme**

*Please complete if a defined contribution pension scheme is operated.*

**Brief details of the scheme**

	This year £	Last year £
The costs of the scheme to the charity for the year	£3,173	£2,250
The amount of any contributions outstanding at the year end		

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# Advocacy After Fatal Domestic Abuse

Charity No : 1125973

Annual accounts for the period 6th April 2018 to 5th April 2019

## Notes to the accounts

### Note 5 Exceptional Items.

#### Board Governance

During the year under review, AAFDA continued with an ongoing system of Board Governance to re-validate existing systems and checks in place to deliver the stated objectives and purposes of the charity on a timely and efficient basis.

A summary of the expense headings are as follows:

Trustee and Meeting Expenses  
Legal and Accountancy Advice

	This Year £	Last Year £
Trustee and Meeting Expenses	48	377
Legal and Accountancy Advice	-	-
	<hr/> 48	<hr/> 377

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## Notes to the accounts

### Note 6 Tangible fixed assets

*Please complete this note if the charity has any tangible fixed assets*

#### 6.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	-	-	-	4,290	-	4,290
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	-	-	-	4,290	-	4,290

#### 6.2 Accumulated depreciation and impairment provisions

<b>Basis</b>	SL or RB	SL or RB	SL or RB	SL	SL or RB
<b>Rate</b>				33%	

Balance brought forward	-	-	-	4,290	-	4,290
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	4,290	-	4,290

#### 6.3 Net book value

Brought forward	-	-	-	-	-	-
Carried forward	-	-	-	-	-	-

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## Notes to the accounts

**Note 7 Debtors and prepayments***Please complete this note if the charity has any debtors or prepayments***Analysis of debtors**

	Amounts receivable within one year		Amounts receivable after more than one year	
	This year £	Last year £	This year £	Last year £
Home Office Grant Income	-	-	-	-
Training Fees Receivable	-	-	-	-
Expenses Paid in Advance	3,146	420	-	-
Other debtors	-	-	-	-
<b>Total</b>	<b>3,146</b>	<b>420</b>	<b>-</b>	<b>-</b>

**Note 7 Creditors and accruals***Please complete this note if the charity has any creditors or accruals.***Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Accrued expenses	37,540	31,902	-	-
Home Office Grant expenses	46,595	-	-	-
Deferred Grant income	148,250	16,829	-	-
<b>Total</b>	<b>232,385</b>	<b>48,731</b>	<b>-</b>	<b>-</b>

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## Notes to the accounts

### Note 8 Endowment and restricted income funds

*Please complete this section if the charity has any endowment or restricted income funds.*

#### 8.1 Funds held

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

**Fund Name**

**Purpose and Restrictions**

DESIGNATED RESERVE	Unrestricted	CAPACITY BUILDING AND WEB-SITE ENHANCEMENT

#### 8.2 Movements of major funds

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
ESMEÉ FAIRBAIRN	-	45,000	45,000	-	-	-
VICTIM SUPPORT	-	40,580	40,580	-	-	-
HOME OFFICE	-	100,000	100,000	-	-	-
MINISTRY OF JUSTICE	-	33,999	33,999	-	-	-
THE HENRY SMITH CHARITY	-	47,000	47,000	-	-	-
SUNDRY GRANTS	-	13,000	13,000	-	-	-
DESIGNATED RESERVE	15,000	-	-	10,000	-	25,000
	-	-	-	-	-	-
<b>Total Funds</b>	<b>15,000</b>	<b>279,579</b>	<b>279,579</b>	<b>10,000</b>	<b>-</b>	<b>25,000</b>

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**Notes to the accounts**

Note 9	Cashflow Statement	£
	<b>Net Incoming Reserves for the Year Ended 5th April 2018.</b>	12,523
	<b>Adjustments on Investing Activities:</b>	
	Add back Depreciation of Tangible Assets	0
	Deduct Expenditure on Capital Assets	0
	<b>Adjustments in Working Capital:</b>	
	Movements in Accruals and Deferred Income	183,654
	Movements in Debtors and Prepayments	-2,726
		193,451
	<b>Opening Bank Balance as at 6th April 2018.</b>	185,165
	<b>Closing Bank Balance as at 5th April 2019.</b>	378,616

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## Advocacy After Fatal Domestic Abuse

Charity No : 1125973

Annual Accounts for the Period 6th April 2018 to 5th April 2019.

### Certification of Grant Expenditure

The trustees of AAFDA certify that tranche payments of funds awarded under grants contracts, and recognised in the financial statements, have been fully and correctly utilised by the organisation for the purposes of fulfilling its grant obligations.

Signed on behalf of the Trustees

Samantha O'Sullivan - Treasurer

07.12.2019



**Independent Examiner's Report on the Accounts.**  
**Report to the Trustees of Advocacy After Fatal Domestic Abuse**  
**On the Accounts for the Year Ended 5th April 2019**  
**Charity No 1125973**

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

As independent examiner, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 07.12.2019



Neil James Heavens FCA, CTA

30 Commercial Road  
Swindon  
Wiltshire  
SN1 5NS

BALANCE SHEET AS AT 5th April 2019

	2019 £	2018 £
<b><u>Fixed Assets</u></b>		
Computer Equipment as at 6th April 2018	3,153	3,153
Additions	0	0
Less Depreciation	3,153	3,153
Net Book Value as at 5th April 2019	0	0
<b><u>Current Assets</u></b>		
Cash in bank	378,616	185,165
Prepaid expenses	3,146	420
<b>Total Current Assets</b>	<b>381,762</b>	<b>185,585</b>
<b><u>Current Liabilities</u></b>		
Amounts falling due within one year	84,135	31,902
Deferred Income	148,250	16,829
<b>Total Current Liabilities</b>	<b>232,385</b>	<b>48,731</b>
<b>NET CURRENT ASSETS</b>	<b>149,377</b>	<b>136,854</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>149,377</b>	<b>136,854</b>
<b><u>FUNDS</u></b>		
Unrestricted funds as at 6th April 2018	121,854	114,198
(Deficit) surplus for the year ended 5th April 2019	12,523	-2,344
	134,377	111,854
Transfer (to) /from Designated Reserves	-10,000	10,000
<b>Unrestricted funds as at 5th April 2019</b>	<b>124,377</b>	<b>121,854</b>
<b>Designated funds for Capacity Building</b>	<b>25,000</b>	<b>15,000</b>
<b>TOTAL FUNDS</b>	<b>149,377</b>	<b>136,854</b>

INCOME & EXPENDITURE TO YEAR ENDED 5th April 2019

	2019	2018
	£	£
<b>INCOME</b>		
Donations and Gift Aid	1,345	1,776
Grants	303,108	179,498
Grant towards Cost of Security Upgrades	0	3,000
Speaking, Consultancy and Training fees	47,986	33,231
Income from Annual Conference	14,076	11,907
	<u>366,515</u>	<u>229,412</u>
<b>Total Income</b>		
<b>EXPENDITURE</b>		
Salaries & Pensions	94,697	63,752
Caseworker Fees	99,878	80,940
Recruitment Costs	780	1,081
Travel Expenses - Staff, Contractors and Volunteers	41,124	30,802
Monitoring and Evaluation	1,456	1,465
Fundraising	6,740	7,260
Board Governance & Trustee Expenses	48	377
Strategic Review & Capacity Building	3,403	2,228
Supervision	459	417
Other Home Office Advocacy Awareness Raising Costs	46,575	0
Annual Conference Expenses	17,994	12,274
Peer Support Sessions	11,147	5,605
Training - Payments to Associate Trainer	2,613	3,724
Training	9,428	1,510
Telephones	1,655	1,377
Internet and website Maintenance	642	412
Equipment Renewals	5,540	4,983
Security Upgrades for Premises and Data	1,151	4,075
Postage	443	315
Films and Other Support Materials	503	1,936
Office Supplies	941	1,225
Insurance	2,674	2,756
Utilities	899	965
Accountancy Fees	1,975	1,713
Legal and Professional Fees	1,227	564
	<u>353,992</u>	<u>231,756</u>
<b>Total Expenses</b>		
Net Surplus / (Deficit)	<u>12,523</u>	<u>-2,344</u>



# Advocacy After Fatal Domestic Abuse

A CENTRE OF EXCELLENCE FOR REVIEWS INTO DOMESTIC HOMICIDES AND FOR SPECIALIST PEER SUPPORT  
AAFDA Advocacy after Fatal Domestic Abuse, PO BOX 3636, SWINDON, SN3 9BG. Registered charity 1125973.

Please see the Independent Examiner's Report which is a part of the Annual Accounts also attached.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'F. Mullane'.

Frank Mullane MBE BSc Hons  
Chief Executive  
Honorary Fellow of the University of Gloucestershire,  
AAFDA info@aafda.org.uk 07768 386922